



## RUSHMOOR BOROUGH COUNCIL

# LICENSING, AUDIT AND GENERAL PURPOSES COMMITTEE

*at the Council Offices, Farnborough on  
Thursday, 6th June, 2019 at 7.00 pm*

**To:**

Cllr J.E. Woolley (Chairman)  
Cllr S.J. Masterson (Vice-Chairman)

Cllr J.B. Canty  
Cllr A.K. Chowdhury  
Cllr Veronica Graham-Green  
Cllr Christine Guinness  
Cllr A.J. Halstead  
Cllr L. Jeffers  
Cllr Prabesh KC  
Cllr P.F. Rust  
Cllr Jacqui Vosper

Enquiries regarding this agenda should be referred to the Committee Administrator,  
Kathy Flatt, Democratic and Customer Services, Tel. (01252 398829) or email  
[kathy.flatt@rushmoor.gov.uk](mailto:kathy.flatt@rushmoor.gov.uk).

# **A G E N D A**

1. **MINUTES – (Pages 1 - 4)**

To confirm the Minutes of the Meeting held on 25th March, 2019 (copy attached).

2. **RUSHMOOR DEVELOPMENT PARTNERSHIP - GOVERNANCE AND OVERSIGHT ARRANGEMENTS – (Pages 5 - 10)**

To consider the Chief Executive's Report No. CEX1903(copy attached), which sets out proposals for the governance and oversight of both the Rushmoor Development Partnership LLP and the associated decision making activities of the Council.

3. **STATEMENT OF ACCOUNTS 2018/19 - DUTIES AND RESPONSIBILITIES – (Pages 11 - 116)**

To consider the Executive Head of Finance's Report No. FIN1921 (copy attached), which sets out the duties and responsibilities for the Committee in order to provide effective scrutiny of the Council's financial Statements.

4. **ANNUAL GOVERNANCE STATEMENT - 2018/19 – (Pages 117 - 134)**

To consider the Audit Manager's Report No. AUD1906 (copy attached), which presents the Annual Governance Statement 2018/19 for review and approval.

5. **LOCAL CODE OF CORPORATE GOVERNANCE 2018/19 – (Pages 135 - 146)**

To consider the Audit Manager's Report No. AUD1905 (copy attached) which presents the updated Local Code of Corporate Governance for review and approval.

6. **INTERNAL AUDIT - AUDIT OPINION – (Pages 147 - 156)**

To consider the Audit Manager's Report No. AUD1904 (copy attached), which sets out the Internal Audit coverage, findings and performance for 2018/19 and presents the Audit Manager's overall assurance opinion on the adequacy and effectiveness of the Council's framework of governance, risk management and control environment. The Report also covers the self-assessment carried out against the Public Sector Internal Audit Standards and the progress on the Quality and Assurance Improvement Plan for 2019/20.

7. **INTERNAL AUDIT - AUDIT PLAN – (Pages 157 - 164)**

To consider the Audit Manager's Report No. AUD1902 (copy attached), which sets out the annual Audit Plan for 2019/20.

8. **APPOINTMENTS 2019/20 – (Pages 165 - 174)**

(1) **Outside Bodies –**

To consider the appointment of representatives to outside bodies. A list of those bodies on which the Council is represented, which includes details of proposed nominations for 2019/20, is attached.

(2) **Appointments and Appeals Panel –**

To confirm the Members of the Appointments and Appeals Panels for the 2019/20 Municipal Year on the basis of four Members (Proposed: 1 Con: 1 Lab: 1 Lib Dem and a representative of the Cabinet).

(3) **Licensing Sub-Committee –**

To confirm the Members of the Licensing Sub-Committee for the 2019/20 Municipal Year on the basis of five Members (Proposed: 3 Con: 2 representatives of other groups).

(4) **Licensing Sub-Committee (Alcohol and Entertainments) –**

To confirm that the Head of Democracy, Strategy and Partnerships is authorised to make appointments from the membership of the Licensing, Audit and General Purposes Committee in accordance with the procedure agreed by the Committee at its meeting on 21st May, 2009 and detailed in the Licensing Sub-Committee (Alcohol and Entertainments) Hearings Protocol and Procedure.

**PUBLIC PARTICIPATION AT MEETINGS**

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

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